

Board of Directors Minutes

Date: 25th November, 2020
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:		
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>			
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.			
2	<u>Meeting Started</u>	Procedural		
	7.30 PM			
3	<u>Meeting coordinators</u>	Procedural		
	Chairperson: Grant Waldram Minute Keeper: Robin MacPherson / Coral Larke Host: Grant Waldram			
4	<u>Attendance</u>	Procedural		
	<table border="0"> <tr> <td style="vertical-align: top;"> Directors 1. Ernst Kathy 2. Larke Coral 3. MacPherson Robin 4. Rasmussen Mark 5. Reid Troy 6. Shapiro Kate 7. Waldram Grant </td> <td style="vertical-align: top; padding-left: 20px;"> Guests 1. Wilkinson Andrew 2. Moerkerken Deborah 3. Wells Jack 4. Magor John 5. Reid John 6. Mathews Malcolm 7. Helson Susan 8. Morsman Tania 9. Pitt Trevor </td> </tr> </table>	Directors 1. Ernst Kathy 2. Larke Coral 3. MacPherson Robin 4. Rasmussen Mark 5. Reid Troy 6. Shapiro Kate 7. Waldram Grant	Guests 1. Wilkinson Andrew 2. Moerkerken Deborah 3. Wells Jack 4. Magor John 5. Reid John 6. Mathews Malcolm 7. Helson Susan 8. Morsman Tania 9. Pitt Trevor	
Directors 1. Ernst Kathy 2. Larke Coral 3. MacPherson Robin 4. Rasmussen Mark 5. Reid Troy 6. Shapiro Kate 7. Waldram Grant	Guests 1. Wilkinson Andrew 2. Moerkerken Deborah 3. Wells Jack 4. Magor John 5. Reid John 6. Mathews Malcolm 7. Helson Susan 8. Morsman Tania 9. Pitt Trevor			
5	<u>Confirmation of previous minutes</u>	Procedural		
	Date: 22nd November 2020 Moved: Troy Reid Seconded: Mark Rasmussen PBC			
6	<u>Matters Arising</u>	Procedural		
	Complaint resolution consultants Kathy requested directors are provided with the brief given to Rhed Consulting and all directors are informed of what progress has been made and this is done within seven days.			
7	<u>Correspondence</u>			
	20201119 WaterNSW 20201119 WaterNSW pdf File 20201006 CWS Activity Statement for DOWN TO EARTH (VIC) CO-OP LTD 01Sep2020-06Oct2020 20201009 Murray LLS Production Advice Edition 53 20201012 Coral Larke Complaint 20201016 David Taplin (TBT Accounting)			

	20201023 Edward River Council Rates Notice (ref 05066-6) 20201023 Edward River Council Rates Notice (ref 05090-6) 20201023 NSW LLS Regional Roundup Edition 13 20201110 Murray LLS Production Advice Edition 54 20201111 Tania Morsman Complaintn 20201116 David Taplin (TBT Accounting) re AGM attendance 20201117 Michael Hill (TBT Accounting) re activity forms received 20201119 CERES re venue hire 20201119 Redd Consulting Inv 091920 20201120 NSW LLS Regional Roundup Edition 14 Rhed Consultancy Bill				
8	Action Tasks				
	Date	Topic	Item	Status	
	25/11/2020	Memcom	Memcom to contact Members who are not currently recognised as active, reach out and work out ways to continue membership.	No progress	
	19/11/2020	Complaints	Grant to respond to the three complaints directly Kate/Grant to follow Up	No progress	
	12/08/2020	Malcolm Matthews' correspondence	Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send Malcolm is still yet to receive a response despite many months since the enquiry was received. That the board will respond in 7 days to Malcolm	Ongoing	
	06/08/2020	Trailer from Jessica Townsend re Transfer of ownership	Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted * Asset Management will follow through - Keep on list <i>Mark to take up with CC</i>	Ongoing	
	05/10/2020	Support Document for Minute Keeping	Grant and Robin to create a support Document	No progress	
	06/08/2020	Minutes 7th May 2020	Not yet presented - Kate & Coral fix formatting	Ongoing	
	3/9/2020	Legal Counsel	When did we agree - to speak to legal counsel - Identify the meeting where passed	Ongoing	
	19/08/2020	Co-operative Donation	Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Ongoing	
	06/08/2020	Obtain DTE's Land Title from ANZ	- Discharge Water License - ANZ have copy of the license as security against the mortgage, when the mortgage was repaid in full, the process to get back the title back was never completed.	Ongoing	
	05/10/2020	ICDA Subscription	20200911 ICDA subscription renewal notice \$230.00	Ongoing	
	19/11/2020	Bank Australia	Bank Australia savings account has been set up. Money is being transferred into that account from the Bendigo Bank. Once monies has been deposited into the account it will be transferred into a term deposit as agreed to in a previous motion.	Ongoing	
	19/11/2020	Action Task Audit	Coral Larke to do an audit on the Action Task	Ongoing	
9	No record of identity				

<p>20.25 pm</p>	<p>DTE Rules 20 and CNL s156 require memberships that have been inactive for more than 1 year are required to be cancelled.</p> <p>Liink to memcom house keeping https://docs.google.com/document/d/1DjrqnTndoHqQe1sCj8vdR6zSv8LaiV8qumi058P2YLo/edit?usp=sharing</p> <p>Motion 1 The following 1,591 membership/shareholder folio numbers for which we have no record of the member's identity nor received any activity statement for more than 5 years preceding today are memberships possibly already cancelled previously but are hereby declared cancelled and related shares forfeited for certainty and completeness of the membership register: 1-25, 27-28, 30-49, 51-111, 113-120, 122-204, 206-257, 259-428, 430-434, 436-537, 539-566, 568-570, 572-587, 589-596, 598-648, 650-688, 690-980, 982-985, 987-1035, 1037-1053, 1055-1082, 1084-1089, 1091-1130, 1132-1142, 1144-1212, 1214-1249, 1251-1278, 1280-1290, 1292-1298, 1300-1326, 1328-1340, 1342-1348, 1350-1365, 1367-1368, 1371-1371, 1373-1384, 1386-1420, 1422-1451, 1453-1480, 1482-1503, 1505-1520, 1522-1538, 1540-1578, 1580-1590, 1592-1596, 1599-1603, 1606-1612, 1614-1617, 1625-1626, 1653-1653, 1667-1669, 1671-1672, 1675-1679, 1682-1683, 1686-1686, 1693-1693, 1696-1696, 1719-1724</p>	<p>Moved Troy Reid Seconded Mark Rasmussen PBC</p>																																																																					
<p>10</p>	<p>Marc Coen Activity Form</p>																																																																						
<p>20.40 pm</p>	<p>That the board accepts the activity form of Marc Coen for FYE2020 and deems his membership status active</p>	<p>Moved Kate Shapiro Seconded Troy Reid PBC</p>																																																																					
<p>11</p>	<p>A name but no verified Contact Details</p>																																																																						
<p>20.30 pm</p>	<p>The following 66 membership/shareholder folio numbers for which we have a name but no verified contact details nor received any activity statement for more than 5 years preceding today are memberships possibly already cancelled previously but are hereby declared cancelled and related shares forfeited for certainty and completeness of the membership register:</p> <table border="0"> <tr> <td>1666 Steffen Staal</td> <td>1629 Garry Porter</td> <td>1299 Robyn Handreck</td> </tr> <tr> <td>1662 Joel White</td> <td>1624 William Gray</td> <td>1291 Kevin Tims</td> </tr> <tr> <td>1658 Arthur Jones</td> <td>1622 John Bamkin</td> <td>1279 Rashid Yunus</td> </tr> <tr> <td>1656 Geoff Warren</td> <td>1621 Sandra Bamkin</td> <td>1143 Isha Molloy</td> </tr> <tr> <td>1654 Alby Prior</td> <td>1618 Timothy C Johns</td> <td>1090 Michael David Joubert</td> </tr> <tr> <td>1651 Frankie Firefly</td> <td>1613 Sonia Popp</td> <td>1083 Dave Symons</td> </tr> <tr> <td>1649 Richard Gould</td> <td>1604 Ray McSweeney</td> <td>1054 Amba Bucsec</td> </tr> <tr> <td>1648 Yvette Atteir</td> <td>1598 John D McCallum</td> <td>1036 Linda Lyn</td> </tr> <tr> <td>1647 Mim Motolese</td> <td>1591 Georgios Alexandrou</td> <td>986 Peter Gleeson</td> </tr> <tr> <td>1646 Anna Maria Pontonio</td> <td>1579 Lore Teicher</td> <td>981 Graham Ennis</td> </tr> <tr> <td>1644 David Totterdell</td> <td>1539 Anna Van Der Mark</td> <td>689 Robert Harper</td> </tr> <tr> <td>1643 Cathy Lucchini</td> <td>1504 * * Pixie</td> <td>567 Anthony Coleiro</td> </tr> <tr> <td>1642 Andrea Fahey</td> <td>1481 Barry Clark</td> <td>538 Matti Hanane</td> </tr> <tr> <td>1641 Heather Baldwin</td> <td>1452 Jessika Willis</td> <td>435 Simon Freidin</td> </tr> <tr> <td>1640 David Butterworth</td> <td>1421 Dov Silberman</td> <td>429 Colin Still</td> </tr> <tr> <td>1639 Jeff Laming</td> <td>1372 Rhonda Jankovic</td> <td>258 Peter B Gleeson</td> </tr> <tr> <td>1638 Michael Smith</td> <td>1370 Leighton Woods</td> <td>205 John Kirkwood-Hackett</td> </tr> <tr> <td>1635 Victor John Byrne</td> <td>1369 Helen Bichard</td> <td>121 George Ely</td> </tr> <tr> <td>1634 Elisabeth Byrne</td> <td>1366 Mary Cruise</td> <td>112 Gordon Wells</td> </tr> <tr> <td>1633 John Turner</td> <td>1349 Pamela Hall</td> <td>50 Patricia Kendall</td> </tr> <tr> <td>1632 Jimmy Shimwell</td> <td>1341 Peter Mills</td> <td>26 Byron Porter</td> </tr> <tr> <td>1631 Ann Martin</td> <td>1327 Brian Hall</td> <td></td> </tr> <tr> <td>1630 Tony Kenny</td> <td></td> <td></td> </tr> </table>	1666 Steffen Staal	1629 Garry Porter	1299 Robyn Handreck	1662 Joel White	1624 William Gray	1291 Kevin Tims	1658 Arthur Jones	1622 John Bamkin	1279 Rashid Yunus	1656 Geoff Warren	1621 Sandra Bamkin	1143 Isha Molloy	1654 Alby Prior	1618 Timothy C Johns	1090 Michael David Joubert	1651 Frankie Firefly	1613 Sonia Popp	1083 Dave Symons	1649 Richard Gould	1604 Ray McSweeney	1054 Amba Bucsec	1648 Yvette Atteir	1598 John D McCallum	1036 Linda Lyn	1647 Mim Motolese	1591 Georgios Alexandrou	986 Peter Gleeson	1646 Anna Maria Pontonio	1579 Lore Teicher	981 Graham Ennis	1644 David Totterdell	1539 Anna Van Der Mark	689 Robert Harper	1643 Cathy Lucchini	1504 * * Pixie	567 Anthony Coleiro	1642 Andrea Fahey	1481 Barry Clark	538 Matti Hanane	1641 Heather Baldwin	1452 Jessika Willis	435 Simon Freidin	1640 David Butterworth	1421 Dov Silberman	429 Colin Still	1639 Jeff Laming	1372 Rhonda Jankovic	258 Peter B Gleeson	1638 Michael Smith	1370 Leighton Woods	205 John Kirkwood-Hackett	1635 Victor John Byrne	1369 Helen Bichard	121 George Ely	1634 Elisabeth Byrne	1366 Mary Cruise	112 Gordon Wells	1633 John Turner	1349 Pamela Hall	50 Patricia Kendall	1632 Jimmy Shimwell	1341 Peter Mills	26 Byron Porter	1631 Ann Martin	1327 Brian Hall		1630 Tony Kenny			<p>Moved Troy Reid Seconded Mark Rasmussen PBC Withdrawn</p>
1666 Steffen Staal	1629 Garry Porter	1299 Robyn Handreck																																																																					
1662 Joel White	1624 William Gray	1291 Kevin Tims																																																																					
1658 Arthur Jones	1622 John Bamkin	1279 Rashid Yunus																																																																					
1656 Geoff Warren	1621 Sandra Bamkin	1143 Isha Molloy																																																																					
1654 Alby Prior	1618 Timothy C Johns	1090 Michael David Joubert																																																																					
1651 Frankie Firefly	1613 Sonia Popp	1083 Dave Symons																																																																					
1649 Richard Gould	1604 Ray McSweeney	1054 Amba Bucsec																																																																					
1648 Yvette Atteir	1598 John D McCallum	1036 Linda Lyn																																																																					
1647 Mim Motolese	1591 Georgios Alexandrou	986 Peter Gleeson																																																																					
1646 Anna Maria Pontonio	1579 Lore Teicher	981 Graham Ennis																																																																					
1644 David Totterdell	1539 Anna Van Der Mark	689 Robert Harper																																																																					
1643 Cathy Lucchini	1504 * * Pixie	567 Anthony Coleiro																																																																					
1642 Andrea Fahey	1481 Barry Clark	538 Matti Hanane																																																																					
1641 Heather Baldwin	1452 Jessika Willis	435 Simon Freidin																																																																					
1640 David Butterworth	1421 Dov Silberman	429 Colin Still																																																																					
1639 Jeff Laming	1372 Rhonda Jankovic	258 Peter B Gleeson																																																																					
1638 Michael Smith	1370 Leighton Woods	205 John Kirkwood-Hackett																																																																					
1635 Victor John Byrne	1369 Helen Bichard	121 George Ely																																																																					
1634 Elisabeth Byrne	1366 Mary Cruise	112 Gordon Wells																																																																					
1633 John Turner	1349 Pamela Hall	50 Patricia Kendall																																																																					
1632 Jimmy Shimwell	1341 Peter Mills	26 Byron Porter																																																																					
1631 Ann Martin	1327 Brian Hall																																																																						
1630 Tony Kenny																																																																							
<p>12</p>	<p>Inactive Status</p>																																																																						
<p>20.31 pm</p>	<p>Motion that as per CNL s161 that all memberships with inactive status for more than one financial year or memberships with status currently unknown be given 28 days notice of the Board's intention to declare their membership cancelled.</p>	<p>Moved Troy Reid Seconded Kathy Ernst PBM</p>																																																																					
<p>13</p>	<p>Carried Resolutions</p>																																																																						
<p>14</p>	<p>Next Meeting Date & Time Confirmation</p>																																																																						
<p>15</p>	<p>Meeting Ended</p>																																																																						
<p>22 PM</p>																																																																							

